



**MINUTES
COMMITTEE OF THE WHOLE MEETING
Monday, September 9, 2013**

Present:

Mayor Blomberg	Trustee Brandt (Arrived at 8:05)
Trustee Feldman	Trustee Grujanac
Trustee McDonough	Trustee Servi
Trustee McAllister	Village Clerk Mastandrea
Village Treasurer Curtis	Village Attorney Simon
Village Manager Burke	Chief of Police Kinsey
Finance Director Peterson	Director of Public Works Hughes
Director of Community Development McNellis	Engineering Supervisor Horne

ROLL CALL

Mayor Blomberg called the meeting to order at 7:22 p.m. and Village Clerk Mastandrea called the Roll.

2.0 APPROVAL OF MINUTES

2.1 Acceptance of August 26, 2013 Committee of the Whole Meeting Minutes

The minutes of the August 26, 2013 Committee of the Whole Meeting were approved as submitted.

3.0 ITEMS OF GENERAL BUSINESS

3.1 Planning, Zoning and Land Use

3.11 Consideration and Discussion of a Fee Waiver request from Stevenson High School, for an Approved Monument Sign, in Accordance with Village Code Section 5-3-2(A) (Stevenson High School District 125)

Director of Community Development McNellis provided a brief review of the request.

There was a consensus of the Board to place this item on the Consent Agenda for approval at the next Regular Village Board Meeting.

3.12 Consideration and Discussion of Referral of Text Amendments to Zoning Code Sections 6-8-6, *Special Uses*, and 6-11-3, *Off-Street Parking*, to establish permissibility of a meeting and events center,

**and a Special Use to permit such a use at 200 Barclay Boulevard,
in the O/I, Office-Industrial Zoning District (Noah Corporation)**

Director of Community Development McNellis provided a brief summary of the project.

Russ Whitaker, Attorney representing Noah Corporation, approached the Board to provide a review and presentation of the request. Mr. Whitaker stated Noah Corporation is willing to work through all Staff comments and concerns.

Trustee Servi stated he shared some of Staff's concerns regarding parking but thought this could be worked through and was in favor of referring this matter to the Zoning Board.

Trustee McAllister asked if the proposed use would be in competition with Marriott. Mr. Whitaker stated it could be in competition with Marriott but on a much smaller scale. Mr. Whitaker noted a majority of Noah Corporation's business comes from daily business needs for meeting space; however, he anticipates Noah's would also like to work with Marriott.

Trustee Feldman asked how long this business has been in operation. Mr. Whitaker stated he was not sure about the time frame of operation but would report back. Trustee Feldman asked if they would need a liquor license. Mr. Whitaker said all events would be catered and there would not be a full food service kitchen. Mr. Whitaker noted any caterer providing service to the facility would be required to hold appropriate liquor licenses, and that Noah's Corporation would not have a license. Village Attorney Simon stated the seller of the alcohol or caterer would typically obtain the liquor license

Trustee Feldman asked what the hours of operation would be. Mr. Whitaker stated the hours would be from 7:00 a.m. to 12:00 a.m.; on special occasions there may be events going until 1:00 a.m.; however, this would be on a very limited basis.

Mayor Blomberg asked about the patio and entry drive. Director of Community Development McNellis stated there may be a need to relocate the patio to limit the impact of noise to adjacent properties. Director of Community Development McNellis stated the patio may have to be flipped on the site and expressed his opinion, any conflict with the drive could be revised easily.

It was the consensus of the Board to refer this item to the Zoning Board.

3.2 Finance and Administration

**3.21 Consideration and Discussion of Requests from Citizens and
Village Organizations Regarding Proposed Fiscal Year 2014**

Budget (Village of Lincolnshire)

Village Manager Burke provided a review of the amounts of the requests being proposed by various community groups and organizations. Several individuals from Organizations approached the Village Board with requests for funding in Fiscal Year 2014.

Mr. Michael Stephens from Lake County Partners requested the Village provide the annual \$1,455 membership contribution for their organization.

Bob Gregory from Lincolnshire Community Association (LCA) reviewed LCA's request and noted the group is requesting an additional \$5,000 in the coming year taking the total to \$25,000 plus an additional \$2,500 for the holiday tree lighting. Mr. Gregory explained the reason for the increase is due to overhead costs of the events LCA organizes such as Fourth of July, Boo Bash, and the annual tree lighting.

Trustee McAllister expressed his appreciation for all Bob Gregory and the entire Lincolnshire Community Association membership does for the Village.

Mr. Greg Dietrich, representing the Greater Lake County Chamber of Commerce, requested the Village continue funding for the Taste of Lincolnshire at the same amount as this year; \$15,000.

(Trustee Brandt arrived at 8:05 p.m.)

Trustee Feldman asked if there were any planned changes for the Taste event next year. Mr. Dietrich said the debrief meeting resulted in options that could work for next year and reviewed some of the highlights from the debrief meeting. Mr. Dietrich noted possible changes include limiting number of vendors selling beverages, changing the site layout, and starting planning earlier in the year. Trustee McAllister asked what comments were relayed from the vendors at the event. Mr. Dietrich said there was great feedback from the restaurants. Village Manager Burke said some of the restaurants ran out of their product at the end of the event. Trustee McAllister asked if some of the vendors would be willing to come back next year. Mr. Dietrich expressed his hope that a majority of vendors would plan to return in 2014 and noted just a few vendors dropped off from previous years. Mr. Dietrich noted overall there was an increase in participation.

Ms. Maureen Reidy and Mr. Hassan El Neklawy reviewed the request from Visit Lake County. Visit Lake County is requesting a contribution of \$15,000 for the coming year.

Ms. Reidy reviewed the activities of Visit Lake County in promoting Lincolnshire and explained the economic impact of their organization in securing hotel stays in the Village which in turn is a benefit to local

retailers and restaurants. Ms. Reidy provided background on Visit Lake County's work in promoting the upcoming BMW Golf Tournament. Ms. Reidy explained the hotels in the area did not want to be listed as a volunteer for the BMW Golf Outing due to their desire to retain the flexibility to establish a higher room rate as the date for the tournament approached.

Several hotel representatives from Lincolnshire hotels were in attendance at the meeting.

Mr. El Neklawy provided information on the direct benefit Visit Lake County has on businesses such as the Marriott Resort.

Mayor Blomberg stated the requests would be discussed during the budget process and the organizations will be informed of the outcome regarding their requests.

3.22 Annual Report to the Village Board on the Fiscal Status of the Police Pension Fund (Police Pension Actuarial Report and Municipal Compliance Report)

Mr. Steve Lee, President of the Lincolnshire Police Pension Board, provided a presentation to the Board on the status of the Police Pension Fund and the Village's history in contributing to the fund. Mr. Lee provided a review of the various components that go into the actuarial evaluation to determine the annual contribution request. Mr. Lee noted the funded ratio of the Police Pension Fund is now at 90%.

At the conclusion of the report Village Manager Burke noted given the improved status of the Police Pension Fund and the recent declining trend in the funded status of the IMRF fund for all non-sworn police employees, Staff is working to develop a budget recommendation that contemplates maintaining the current property tax levy but perhaps making an additional/supplemental contribution to IMRF for the coming year. The effect of the increased contribution would be to help stabilize the funding requirements for IMRF over time as has been done in recent years with the additional Police Pension fund contributions.

3.3 Public Works

3.4 Public Safety

3.5 Parks and Recreation

3.6 Judiciary and Personnel

4.0 UNFINISHED BUSINESS

5.0 NEW BUSINESS

6.0 EXECUTIVE SESSION

7.0 ADJOURNMENT

Trustee Brandt moved and Trustee Servi seconded the motion to adjourn. Upon a voice vote, the motion was approved unanimously and Mayor Blomberg declared the meeting adjourned at 8:50 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk

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